

MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY

Reorganization/Workshop Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals – 2012- 2013

- **To be determined**

•

DATE: July 5, 2012

LOCATION: Willis Avenue School

OPEN MEETING

7:00 p.m. 2nd Floor Staff Lounge

Board Members

Christine Napolitano
William Hornberger
Irene Parrino
Terence Hale
Arthur Barnett

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. for Curr. & Instr. & Assessment
Andrea Paggi, District Clerk

A. Call to Order- 7:00pm Absent: Irene Parrino

B. Appointment of Temporary Chair

A motion was made to appoint Dr. Nagler, Temporary Chair of this meeting until a Board President is nominated and voted on by the Board of Education.

Motion: William Hornberger

Second: Christine Napolitano

Yes: Terence Hale
William Hornberger
Christine Napolitano

No: None

Passed: Yes

C. Pledge of Allegiance

D. Reading of Mission Statement

E. Moment of Silent Meditation

F. Oath of Office

- Arthur Barnett, Board of Education Trustee- Administered by Dr. Nagler, Superintendent

G. Nomination of Board Positions and Oath of Office

1. Board President William Hornberger
2. Board Vice President Terence Hale

A motion was made to nominate William Hornberger as President:

Motion: Christine Napolitano
Second: Terence Hale

Yes: Christine Napolitano
 Terence Hale
 Arthur Barnett
No: None
Abstain: William Hornberger

Passed: Yes

The Oath of Office was administered to William Hornberger by Dr. Nagler, Superintendent.

A motion was made to nominate Terence Hale, Vice President

Motion: William Hornberger
Second: Christine Napolitano

Yes: Christine Napolitano
 Arthur Barnett
 Terence Hale
 William Hornberger
No: None

Passed: Yes

The Oath of Office was administered to Terence Hale by William Hornberger, President.

H. New York State Regulation §315.4

1. STANDARD WORK DAY AND REPORTING RESOLUTION

RESOLUTION #1 - BE IT RESOLVED, that the Mineola Union Free School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement system based on the record of activities maintained and submitted by these officials to the clerk of this body:

TITLE	NAME	STANDARD WORK DAY	TERM BEGINS/ENDS	PARTICIPATES IN EMPLOYER'S TIME KEEPING SYSTEM (Y/N)	DAYS/MONTH (Based on Record of Activities)
District Treasurer	Donna Squicciarino	7	7/1/12- 6/30/13	Y	5

Motion: William Hornberger
Second: Christine Napolitano

Discussion: The Superintendent explained that we are legally required to report these hours.

Yes: Christine Napolitano
Arthur Barnett
Terence Hale
William Hornberger
No: None

Passed: Yes

I. Consensus Agenda

RESOLUTION # 2 – **BE IT RESOLVED** that the Board of Education approve the consensus agenda I.1.a. through I.21. as presented.

Moved: Christine Napolitano
Second: Arthur Barnett

Discussion: Ms. Napolitano stated that she would like to discuss item #21 Rates for Teacher Subs. She asked the Superintendent if the rate of \$90 per diem is competitive with other districts. The Superintendent stated that our rate is low and has not increased in several years. Mr. Hornberger asked if this causes difficulty in getting subs. Dr. Nagler replied that there are times when subs will cancel due to the fact that they receive calls from other districts. The Superintendent stated that he would like to increase the rate of pay to \$100 per diem; however he wanted the Board to be aware that this would be approximately a \$40,000 difference in the budget. The current budget is based upon this year's costs. Mr. Waters confirmed the numbers. Mr. Barnett stated that he is in favor of raising the rate and felt it was long overdue. Mr. Hornberger asked if we increase the rate to \$100 will we do enough to elevate the problems. The Superintendent stated that he feels that this is an appropriate raise and it will keep the sub pool active. He added that he feels that in order to justify a greater increase more research needs to be done. Mr. Hornberger requested that the Superintendent do further analysis and Dr. Nagler stated that he will do so. A motion was made to amend item #21 Teacher sub rate from \$90 to \$100 per diem.

Motion: William Hornberger
Second: Terence Hale

All in favor. Motion passed.

The Board assigned members for items #9 and #12; due to the absence of Ms. Parrino it was decided that there will be a discussion at the retreat to confirm Ms. Parrino as BOCES representative and alternate voting delegate. One final item discussed was the location of Board of education meetings for the 2012/13 school year and it was stated that they will be here in 2nd fl staff lounge or the board room. There was no further discussion and a vote was taken to accept the amended consensus agenda.

Yes: Christine Napolitano
Arthur Barnett
Terence Hale
No: None

Passed: Yes

1. Oath of Office

a. The Oath of Office was administered to Dr. Michael Nagler as Superintendent of Schools by the District Legal Counsel.

b. That the Board of Education approves the following appointments of officers for the **2012-2013** school year and directs they are administered the Oath of Office:

Sharon Macken	Chief Information Officer
Donna Squicciarino	District Treasurer and Registrar for Coupons and Bonds
JoAnn Greene, CPA	Internal Claims Auditor

c. That the Board of Education appoints Andrea Paggi as District Clerk for the **2012-2013** school year and directs that she is administered the Oath of Office:

2. Board Appointed Officers

That the Board of Education appoints the following individuals to serve in the designated positions for the **2012-2013** school year:

Frazer & Feldman (J. Feldman)	Legal General Counselor
Ingerman Smith	Labor Counsel
Dr. Marino, Winthrop Pediatrics Assoc.	District Medical Inspector
Donna Squicciarino	Central Treasurer for Extra-classroom Activity Fund
Nawrocki Smith LLP	District External Independent Auditor
Jack Waters	Records Access/Management Officer
Jack Waters	Delegated Administrator for SEDDAS (Section 2053)
Daniel Romano	Asbestos LEA Designee
Daniel Romano	AHERA Designee
Jack Waters	District Purchasing Agent
PMA Management Corp.	Workers' Compensation/Self Insurance Administrator
Cullen & Danowski, LLP	Internal Auditor
Hawkins, Delafield & Wood	Bond Counsel
Bernard Donegan	Financial Consultant for Borrowing
H2M	Architect of Record
Consultech	Unemployment Specialist
Patricia Burns	Title IX Compliance Coordinator
Patricia Burns	Board Designee for Regulation 0110-R
Dan Romano	Health & Safety Officer
Dan Romano	Compliance Coordinator for ADA
Andrea Paggi	Registrar for registering qualified votes

3. Designators of Treasurers & Signatories of Extra-class Activity Funds

That the Board of Education designates the following individuals as designators of Treasurers and signatories of Extra-class Activity Funds and co-signatory thereof as follows for the **2012-2013** school year:

Devra Small, Principal	Hampton Street School
Patricia Molloy, Principal	Jackson Avenue School
Deborah Shaw, Principal	Meadow Drive School
Mr. Matthew Gaven, Principal	Mineola Middle School
Mr. Edward Escobar, Principal	Mineola Senior High School

4. Petty Cash Fund Facilitators

That the Board of Education establishes and designates the following individuals as facilitators of Petty Cash Funds for the **2012-2013** school year:

<u>SCHOOL OR OFFICE</u>	<u>AMOUNT</u>	<u>ADMINISTRATOR</u>
Central Office	\$100.00	Mr. Jack Waters
High School	100.00	Mr. Edward Escobar
Middle School	100.00	Mr. Matthew Gaven
Hampton Street School	100.00	Ms. Devra Small
Jackson Avenue School	100.00	Ms. Patricia Molloy
Meadow Drive School	100.00	Ms. Deborah Shaw
Transportation Department	100.00	Mr. William Gilberg

5. Bonding of Employees

That the Board of Education establish the bonding of the Regular and Acting -- District Treasurers and Internal Claims Auditors, and the Central Treasurers of Extra-class Activity Funds, as well as other officers and employees of the District, be as set forth in the employee blanket bond policy provided by **New York School Insurance Reciprocal (NYSIR)** which should thereupon be approved as to amount and sufficiency of surety (\$250,000) for the **2012-2013** school year.

6. Banking Resolution

That the Board of Education adopts the following Banking Resolution (designation of depositories, etc.) for the **2012-2013** school year.

BANKING RESOLUTION OF THE MINEOLA UNION
FREE SCHOOL DISTRICT
July 1, 2012

RESOLVED, that the JP Morgan Chase Bank, Bank of America, Capital One, Citibank, The Bank of New York, Valley National (formerly State Bank of Long Island), Wachovia Bank, TD Bank, HSBC, and Flushing Commercial Bank to be designated as the depositories of the funds of the said District; that current funds of the District be maintained in each of the said depositories; that the said funds shall be subject to withdrawal only in pursuance of a resolution of this Board of Education and on voucher-order checks signed by the **Treasurer** and **Superintendent of Schools** or **Assistant Superintendent of Finance & Operations**, payable to the order of persons entitled to receive such money in accordance with Section 1720 of the Education Law, except however, that pursuant to said Section 1720 one voucher-order check may be drawn in the total amount of a duly certified payroll for the salaries of regular employed employees and officers legally entitled to be compensated for their services. The proceeds of such voucher-order payroll check shall be credited to a **Payroll Account**, designated

as such, in each of the said depositories from which checks shall be signed by the **Treasurer** of the District and **Assistant Superintendent of Finance & Operations** drawn payable to individual employees or officers legally entitled to be compensated for services only.

FURTHER RESOLVED, that the **Treasurer** and **Assistant Superintendent of Finance & Operations** are hereby further authorized to use either their autographed or facsimile signatures upon such checks to be issued against any or all of the District's accounts provided, however, that such facsimile signatures shall be made by means of a recognized machine or check-signing device to be used for the signing of payroll checks by the **Acting Treasurer**, which **Treasurer** cannot be present, with all the safeguards prescribed by the manufacturer, and that the keys for the machine shall at all times be kept in the custody of such officer.

FURTHER RESOLVED, that the said depositories be and they (including their correspondent banks) are hereby requested, authorized and directed to honor all checks, drafts or other orders for the payment of money drawn in this corporation's name on its accounts (including those drawn to the individual order of any person or persons whose name(s) appear thereon as a signer or signers thereof) when bearing the facsimile and/or autograph signature of the following:

DONNA SQUICCIARINO, Treasurer
MICHAEL NAGLER, Superintendent of Schools
JOHN WATERS, Assistant Superintendent of Finance & Operations

and said Banks (including their correspondent banks) shall be entitled to honor and to charge this corporation for all such checks, drafts or other orders for the payment of money, regardless of by whom or by what means the actual facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures conform to the facsimile specimens from time to time filed with said banks by the Clerk or other officer of this corporation.

FURTHER RESOLVED, that each of the foregoing depositories be designated as depositories for interest-bearing deposits of other funds of said District subject to withdrawal only by appropriate withdrawal orders signed by the **Treasurer** or **Superintendent of Schools** or **Assistant Superintendent of Finance & Operations** and by draft of the depository made payable to the order of this District, which said funds so withdrawn shall be re-deposited by the **Treasurer** or **Superintendent** or **Assistant Superintendent of Finance & Operations** into established checking accounts of the District as aforesaid provided for current funds.

FURTHER RESOLVED, that the said banks are hereby authorized to pay any such checks or drafts and also to receive the same for credit or in payment from the payee or any other holder without inquiring as to the circumstances of issue of the disposition of the proceeds thereof and, except in the case of interest-bearing deposits as in the preceding paragraph provided, even if drawn to the individual order of any signing officer or tendered in payment of his individual obligations.

7. **Board Member & Administrator Liability**

That the Board of Education adopts the following Public Officer's Law §18:

BE IT RESOLVED, that the Board of Education of the Mineola Union Free School District hereby adopts the coverage provided by §18 of the New York State Public Officers Law for the following job titles: School Board Trustee, Administrator, employees and agents working for the Mineola UFSD. The adoption of this provision is intended to supplement and not supplant the protection available to such employees by virtue of already existing statutory provisions or other sources. Such coverage shall include but not be limited to being called to testify as a witness or to answer questions concerning their acts or omissions within the scope of their office, agency or employment before a Grand Jury, the Office of the District Attorney, or other law enforcement official. Nothing herein contained shall be construed to authorize or require defense or indemnification to a member of the board of education, the superintendent of schools, administrator, employee, and/or agent working for the Mineola UFSD who has been identified as a defendant in a pending criminal prosecution, or where such individual or the school district has reason to believe that such

individual is a target in a criminal investigation or prosecution by the Office of the District Attorney or other law enforcement entity. This benefit shall not be available to and shall not cover any employee serving in any of the job titles listed herein who is represented for collective bargaining purposes by a duly designated collective bargaining agent unless and until such coverage is negotiated with the collective bargaining agent representing said employee. The Superintendent or his designee shall take steps necessary to obtain insurance protection against the potential liability to the district arising out of the adoption of this provision.

8. Designation of day, time & place of Board Mtgs for the 2012-2013 school year

Workshops 7:00 p.m.

Thurs. July 5(Reorg.) Willis Ave.
 Thurs. Sept. 6 Willis Ave
 Thurs. Oct. 4 Willis Ave
 Thurs. Nov. 1 Willis Ave
 Thurs. Dec. 6 Willis Ave
 Thurs. Jan. 3 Willis Ave
 Thurs. Jan. 31* Willis Ave
 Thurs. Mar. 7 Willis Ave
 Thurs. April 4 Willis Ave
Thurs. May 2 Willis Ave

Business 7:00 p.m.

Thurs. July 19 Willis Ave.
 Thurs. Aug. 9 Willis Ave
 Thurs. Sept. 20 Willis Ave
 Thurs. Oct. 18 Willis Ave
 Thurs. Nov. 15 Willis Ave
 Thurs. Dec. 20 Willis Ave
 Thurs. Jan. 17 Willis Ave
 Thurs. Feb. 14 Willis Ave
 Thurs. Mar. 21 Willis Ave
 Wed. April 17** Willis Ave
 Thurs. May 16 Willis Ave

(Annual School Budget Hearing at 7:00 pm followed by monthly workshop)

Tues. May 21 Jackson Avenue

(Open Board Meeting for results of Annual Elec. & Budget Vote at 9:15 pm)

Wed. June 5 Willis Ave Thurs. June 20 Willis Ave

Reorganization/Workshop

Tues. July 2 Willis Ave

*This date replaces the Feb. workshop due to schools being closed for Winter Recess.

**This date replaces the third Thursday in April when the Board holds its Business Meeting to combine the Business Meeting with the Annual BOCES vote that mandates all Boards of Education to meet on this date to vote on BOCES candidates and its Operating Budget.

Board meetings will be held in the Staff Lounge on the second floor of the Willis Avenue School unless otherwise stated. All meetings are open to the public.

9. Designation of voting delegate and alternate to NYSSBA and N-SSBA

That the Board of Education designates one (1) Board Member and an alternate to represent the Mineola School District at the NYSSBA and N-SSBA Conventions, with expenses.

Voting Delegate Arthur Barnett
 Alternate (Irene Parrino)

10. Board Membership in following Associations

That the Board of Education designates the following Associations for Board Membership:

New York State School Boards Association
Nassau/Suffolk School Boards Association
Nassau Citizens Budget Committee

11. Authorization for Board Members to Attend Meetings and Conventions

That the Board of Education authorizes the expenditure of funds for Board of Education Members to attend meetings and conventions of the following:

New York State School Boards Association
Nassau/Suffolk School Boards Association
American Association of School Administrators
Association for Supervision and Curriculum Development
Nassau Citizens Budget Committee
Nassau/Suffolk Bar Association
S.C.O.P.E.

12. Board of Education Representation on Committees

COMMITTEE	BOARD REPRESENTATIVE(S)
BOCES Representative	(Irene Parrino)
District Council (SEPTA)	Christine Napolitano
Finance Committee	William Hornberger
Health & Safety Council	Arthur Barnett
Policy & Regulations Review	Terence Hale

13. Bid Opening Authorization

That the Board of Education approves authorization to **Mr. Jack Waters and Maureen Judge** to open bids at stipulated bid opening times, properly prepared and received in the Business Office for the **2012-2013** school year.

14. Investments

That the Board of Education authorizes **Ms. Donna Squicciarino and Mr. Jack Waters** to invest district funds on behalf of the Mineola UFSD for the **2012-2013** school year.

15. District 2012-2013 Organizational Chart

That the Board of Education accepts the Mineola Union Free School District Organizational Chart for **2012-2013** (Attached).

16. Establishment of Travel Mileage Reimbursement Rate for Approved Travel

That the Board of Education approves the travel mileage reimbursement rate for approved travel at a rate of **\$.555** per mile.

17. Official District Newspaper

That the Board of Education adopts Mineola’s Official Newspaper, The Mineola American for the **2012-2013** school year.

18. Other Newspapers to be Used When Needed

That the Board of Education assigns the Williston Times and Newsday as additional publications to be used as needed for the **2012-2013** school year.

19. Chubb Pollution Liability Insurance Policy

That the Board of Education awards the renewal of the district’s Chubb Pollution Liability Policy including Terrorism coverage to Bollinger Insurance Inc. for the **2012-2013** school year in the amount of **\$18,000.00**.

20. School District Insurance

That the Board of Education renews the policy with New York School Insurance Reciprocal (NYSIR) as the District Insurance Carrier for the **2012 -2013** school year.

21. Rates for Substitutes

That the Board of Education approves the following rates for substitutes:

Teacher Sub	\$ 90 per diem *amended \$100 per diem
Mineola Retiree Teacher Sub	\$125 per diem
Nurse Sub	\$125 per diem
Teacher Aide	\$13.74 per hour
Greeter	\$10.00 per hour
Bus Driver	\$21.81 per hour
Custodian	\$12.25 per hour
Clerical	\$12.32 per hour
Bus Attendant Sub	\$10.75 per hour
Maintainer Sub	\$20.00 per hour

Workshop Meeting Agenda

J. Old Business

Mr. Hornberger asked if the Board had any old Business. Mr. Hale asked for an update on Hampton Street. The Superintendent stated that the project is on track and there are some materials for which

they are still waiting. He anticipates that the project will be complete and ready for the opening of school.

Mr. Hornberger stated that he would like to discuss the upcoming retreat. The retreats will take place on Wednesday, 7/25 and 8/1 in the Board Room at 6:30 pm for dinner followed at 7:00pm by the meeting. Mr. Hornberger suggested that preliminary thoughts and discussion can take place through e-mails. Dr. Nagler will send out a document regarding goals for the upcoming year. Mr. Hornberger added that he would like to discuss the 2011/12 goals and the progress made.

K. New Business

Harbor Day Care Center, Inc. Lease

RESOLUTION # 3- BE IT RESOLVED that the Board of Education of the Mineola Union Free School District adopts the following Resolution:

WHEREAS, the Board of Education has previously determined, and does hereby reaffirm, that the Willis Avenue School is not currently and, for the foreseeable future, will not be needed for School District purposes, and

WHEREAS, the Board of Education further determines that the proposed leasing of the Willis Avenue School to Harbor Day Care Center, Inc. is in the best interests of the School District, and that the rental payments provided by the proposed lease are not less than the fair market rental value, now therefore be it

RESOLVED, that the proposed lease of the Willis Avenue School to Harbor Day Care Center, Inc., be and the same is hereby approved, and be it further

RESOLVED that the President of the Board of Education be and hereby is authorized and directed to execute the said lease.

Motion: Terence Hale

Second: Arthur Barnett

Discussion: The Superintendent stated that this agreement was the result of a very lengthy process. He added that this was a very tricky lease to execute; this is an expensive building to run and the district wanted to still utilize portions of the building. The Superintendent stated that the first year is a growing year and the district can expect higher income in the second year. It was stated that Harbor Day Care wants this location to be a home grown center for Mineola and they have already received many inquiries. The Superintendent feels that this will be a good partnership for families. The Superintendent stated that the Mineola Mayor and attorney have been met with and he will be contacting the mayor tomorrow. Mr. Hornberger added that when the Superintendent used the word "tricky" to describe the lease, he was not referring to Harbor as being difficult. There were many hurdles due to the bond. Mr. Barnett asked Mr. Heidelberger, district counsel, if he was comfortable with the lease and he responded yes. Ms. Napolitano stated that she feels this will be a good partnership. Jill Rooney, executive director of Harbor Day Care, was asked to say a few words. Ms. Rooney stated that this has been quite a journey and it will be a great partnership. She stated that Harbor has already received many inquiries for infant and toddler programs. Harbor will offer UPK and if a child is not picked for Mineola's UPK, they can attend Harbor's for a fee of \$300 per month (180 days). Ms. Rooney is hopeful

that this will be great. She added that Harbor is working with veterans, to help them return to the workplace. Ms. Rooney stated that Harbor has asked Dr. Nagler to be one of their honorees' this year on 10/25. Ms. Rooney invited the Board to come and visit their existing programs/schools. The Board thanked Ms. Rooney and welcomed Harbor Day Care to the Mineola UFSD.

Yes: Christine Napolitano
Arthur Barnett
Terence Hale
William Hornberger

No: None

Passed: Yes

There was no other New Business.

L. Workshop Consensus Agenda

RESOLUTION #4– BE IT RESOLVED that the Board of Education approves Workshop Consensus Agenda items L.1.a. through L.7.a. as presented.

Motion: Terence Hale
Second: Arthur Barnett

Discussion: Mr. Hornberger asked the Superintendent to explain item #1a. The Superintendent stated that item #1a, 2a and 4a, all work together. Mr. Escobar, high school principal, recommended Dr. Moriarty as Assistant Principal. The administrators will all be picking up more responsibilities. Dr. Moriarty asked to work 202 days as opposed to 212 days. She will be assisting Dr. Fleischmann with the APPR process. The Superintendent feels that she will be a very good administrator. Mr. Hornberger also asked for an explanation of item #3a and 4b. The Superintendent stated that the APPR is a new regulation and it is very different from how evaluations took place in the past. Staff must be observed 2 times per year. Dr. Fleischmann's primary role will be to observe teachers in K-4. Dr. Nagler thinks it will take a year to get all of the kinks worked out and this position can be revisited next year. There was no further discussion.

Yes: Christine Napolitano
Arthur Barnett
Terence Hale
William Hornberger

No: None

Passed: Yes

1. Instruction- Rescind Leave of Absence:

- a. That the Board of Education rescinds the leave of absence granted to Nicole Moriarty at the June 21, 2012 meeting.

2. Instruction- Abolish Position:

- a. That the Board of Education approves to abolish the following position:
 - One High School Social Studies Instructional Leader

3. Instruction- Creation of New Position:

- a. That the Board of Education approves the creation of the following Central Office position:
 - APPR Implementation Coordinator

4. Instructional Appointment(s)

- a. That the Board of Education approves the appointment of Nicole Moriarty, to the position of Assistant Principal at Mineola High School, effective July 1, 2012. AMSA Salary: Doctorate, Step 1, \$152,754 pro-rated to \$145,548 for 202 days. Probationary Period: July 1, 2012 to June 30, 2015.
- b. That the Board of Education approves the appointment of Sue Caryl Fleischmann, to the position of APPR Implementation Coordinator, effective July 1, 2012. Salary: \$120,000. Probationary Period: July 1, 2012 to June 30, 2015.
- c. That the Board of Education approves the following substitute teachers for the summer special education program:
 - Sarah Mooney
 - Joan Eiselle-Cooper
 - Kristina Lozada

5. Civil Service- Appointments:

- a. That the Board of Education approves the appointment of Ian Hogg to the position of Leave Replacement Maintainer for Alan Balestrieri, effective July 2, 2012 through August 31, 2012, or whenever Mr. Balestrieri returns. Salary will be \$48,918, Step 1 of the 2009/2010 Custodial Salary Schedule.
- b. That the Board of Education approves the appointment of Michael DeSantis, Teacher Aide Substitute, to work the summer programs should the need arise, effective July 2, 2012 through August 17, 2012. Salary would be \$13.74 per hour.

6. Health Service Contracts

- a. That the Board of Education approves the Health Services Contracts for students from the Hicksville School District attending non-public schools located in the Mineola School district for previous years.

7. 2012-2013 Parent Members and Chairpersons for CSE/CPSE & 504 Members

- a. That the Board of Education approves the following list of parent members and Chairpersons for Committees on Special Education and Subcommittees on Special Education and 504 meetings for the 2012-2013 school year:

Committee on Pre-School Special Education

Catherine Maiman-Director of Pupil Personnel Services
 Bridget C. Kehn- Psychologist (Alternate Chair)
 Child's Parent
 Evaluator or Person Qualified to Interpret Evaluations
 Professional Appointed by the Nassau County Department of Mental Health
 Child's Special Education Teacher

General Education Teacher if the child is participating in the general education program

Parent Members:

Erin Bertuccio	Virginia Llanes
Mary Claire Cardinal	Louis Llanes
AnnMarie Christy	Nicole Park
Eileen Conboy	Antoinette Salierno
Chester Easton	Souaad Khalil
Dorothy Easton	Ruth Gorski
Brigid Gasiewski	Cliff Datys
Kelly Melore	Denise Collins
Nora Calabrese	

District Committee on Special Education

Chairperson/Administrator: Catherine Maiman-Director of Pupil Personnel Services;
 or Bridget C. Kehn-Psychologist

Child's Parent
 Evaluator or Person Qualified to Interpret Evaluations
 Child's Special Education Teacher
 General Education Teacher if the child is participating in the general education program

School Psychologists:

Dr. Sonia Azevedo	Dr. Patricio Romero
Dr. Robert Drago	Vanessa Lealand
Dr. Manuel Romero	Bridget C. Kehn

Parent Members:

Fedra Haldane	AnnMarie Christy
Erin Bertuccio	Louis Llanes
Virginia Llanes	Kelly Melore
Mary Claire Cardinal	Eileen Conboy
Nicole Park	Chester Easton
Ruth Gorski	Antoinette Salierno
Dorothy Easton	Denise Collins
Brigid Gasiewski	Christina Duarte
Nora Calabrese	Patricia Aronoff
Hye Hyun Chung	

School Physician: Dr. Ronald Marino

Committee on Special Education Sub-Committees

Chairperson
Child's Parent
Evaluator or Person Qualified to Interpret Evaluations
Child's Special Education Teacher
General Education Teacher if the child is participating in the
General Education Program

Catherine Maiman and Bridget Kehn may chair all Subcommittees, as needed

Jackson Avenue School Chairpersons: Dr. Manuel Romero-Psychologist; or Patricia Molloy-Principal

Hampton Street Chairpersons: Dr. Robert Drago-Psychologist; or Devra Small-Principal

Meadow Drive Chairpersons: Vanessa Lealand-Psychologist; or Deborah Shaw-Principal

Middle School Chairperson: Dr. Sonia Azevedo-Psychologist; or Matthew Gaven- Principal

High School Chairpersons: Dr. Patricio Romero-Psychologist; or Larry Puccio-Assistant Principal

Surrogate Parents:

Louis Llanes
Kelly Melore

Impartial Hearing Officers:

The list of Impartial Hearing Officers as maintained on the NYSED Impartial Hearing Officers Reporting System Website.

That the Board of Education approves the appointment of the following Chairpersons of the Mineola School District's Section 504 Review Teams for the 2012-2013 school year:

504 Chairpersons:

District-wide:

Catherine Maiman-Director for Pupil Personnel Services
Bridget Kehn-Psychologist

Hampton Street:

Dr. Robert Drago-Psychologist;
Devra Small-Principal

Meadow Drive:

Vanessa Lealand- Psychologist;
Deborah Shaw-Principal

Jackson Avenue:

Dr. Manuel Romero-Psychologist; or Patricia Molloy-Principal

Middle School:

Dr. Sonia Azevedo-Psychologist; or Matt Gaven- Principal

High School:

Dr. Patricio Romero-Psychologist; or Larry Puccio-Assistant Principal

M. Public Comment

Mr. Hornberger asked if there are any public comments at this time and added that he would allow comments after the NWEA presentations as well. There were no comments at this time.

N. Board of Education Reports

- Board Report
 - Retreat and Board Goals
- Comments from Board President
- Superintendent of Schools' Reports & Comments
 - Goals and Administrative Retreat
 - Evaluation of **2011-2012** School Year

Comments from Board President: Mr. Hornberger stated that the Board Retreat dates are Wednesday, 7/25 and 8/1. The retreats are open to the public. Mr. Hornberger stated that he has no prepared comments this evening as president. He thanked the Board for voting him as president.

Superintendent Report: The Superintendent stated that there will be two presentations this evening: NWEA results and the Jackson Avenue Bus Loop.

NWEA Results: * Each of the presentations tonight, can be found on the District website on the Board of Education page, in the presentation section.* The Superintendent stated that tonight's presentations are an examination of the 2011-2012 results and in the fall, after the administration of the NWEA, we will hear each school's plan for 2012-2013. The Superintendent explained the information that would be presented and defined some terms. He stated that the principals would present the mean growth expected and the mean growth achieved for these schools. The information would be in the form of a "Student Growth Summary Chart". It was stated that the term target growth is the percentage of students that attained the "normed" growth for a grade level children across the nation. Another type of chart that will be presented is represented in the form of four quadrants of growth. The top horizontal half is green and red and represents the percentage of those scoring above. The bottom horizontal half is red and yellow and represents those scoring below. The good colors are orange and yellow and the color that you want to see the least is red. This four box quadrant does not correlate to the State numbers.

The Superintendent introduced Dr. Fleischmann, principal of Willis Avenue, to present the Kindergarten results. Dr. Fleischmann stated that the kindergarten performed very well and she was very excited to present the results. She presented the Student Growth Summary Chart- Reading and stated that the projected growth was 155 and the actual growth was 26.5%. The Kindergarten mean growth exceeded projected growth by 76.6%. It was reported that 200 students met growth projection. Dr. Fleischmann reported that 90.5% met their target growth for the year. Every student but one increased their RIT scores from fall to spring. Next, Dr. Fleischmann presented the Student Growth Summary Chart-math and stated that the kindergarten mean growth exceeded projected growth by 83.6%. The projected mean growth was 15.9 and the actual mean growth was 29.2. A total of 199 students met the growth projection and 90.5% met their target growth for the year. After Dr. Fleischmann finished, Mr. Hornberger commented that it was nice to see this growth and hopefully, Dr. Fleischmann will be able to share her expertise in her new APPR coordinator position.

The Superintendent introduced Devra Small, principal of Hampton Street School. Ms. Small presented the Student Growth Summary Chart for reading and discussed the results. In grade 1, mean growth exceeded projected growth by 26.2%. In 2nd grade, mean growth exceeded projected growth by 46.9%. In 4th grade, the mean growth exceeded projected growth by 74%. Next, Ms. Small presented a quadrant by school for reading, it was noted that the chart and conclusions represent grades 2 and 4 only, in NWEA, grade 1 has median but not proficiency. Ms. Small pointed out that 52.6% of students were identified below proficiency and not meeting growth projections in the fall and this number decreased to

12.9% in the spring. Ms. Small presented the Grade 1 Quadrant – Reading and explained that 66.7% met target growth and 100% showed growth in RIT score. She added that 70.8% over median in the spring, an improvement from 55.2% over the median in fall. Grade 2 Quadrant – Reading: 72.9% met target growth and 97.9% showed growth in RIT score, only one student did not show RIT growth. In the fall 52.6% of students were identified below proficiency and not meeting growth projections and this decreased to 16.7% in the spring. Grade 4 Quadrant- reading: 72.7% met target growth and 90.9% showed growth in RIT score. In the fall, 41.5% of students were identified below proficiency and not meeting growth projections and in the spring this decreased to 9.1%. Ms. Small stated that the 4th grade showed some really nice progress. Ms. Small presented the Student Growth Summary- Math and reported that all three grades exceeded projected growth. She stated that 72.3% of students met target growth and 97.8% showed growth in RIT score. Ms. Small displayed Grade 1 Quadrant- Math and stated that 68.5% met target growth and 100% showed growth in RIT score. Next was Grade 2 Quadrant- Math and it was reported that 72.9% met target growth and 100% showed growth in RIT score. In the fall, 36.8% of students were identified below proficiency and not meeting growth projections. Ms. Small stated that this number decreased to 12.5% in the spring. Finally, Ms. Small displayed the Grade 4 Quadrant- Math and reported that 73.3% met target growth and 95.6% showed growths in RIT score. She also stated that in the fall, 22% of students were identified below proficiency and not meeting growth projections and that number decreased to 8.9% in the spring. After Ms. Small finished her presentation, the Superintendent stated that Hampton Street had made great strides over the course of the year. Ms. Napolitano asked if there will be a new baseline when the 4th graders start 5th grade. The Superintendent stated that there will be a new baseline and we have a certain window of time to administer the tests. He stated that the fall numbers will show some decrease, due to the time off. However the target growth is based on all students’ growth. Mr. Hornberger asked Ms. Small to explain what was done at Hampton to cause growth. Ms. Small stated that there was weekly professional growth sessions where teachers shared ideas, discussed strategies and staff worked together closely.

The Superintendent introduced Deborah Shaw, principal of Meadow Drive School. Ms. Shaw displayed the Student Growth Summary Chart- Reading and reported that all grades exceeded projected mean growth. In grade 1, the projected mean growth was 16.8 and the actual growth was 19.8 points; actual growth exceeded projected mean by 17.4%. In grade 2, the mean growth was 13.6 and the actual was 15.4; the actual growth exceeded projected growth by 13.7%. In grade 4, the projected mean growth was 6.7 and the actual growth was 11.6; the actual growth exceeded projected growth by 74.4%. Next, Ms. Shaw displayed the Quadrant by School- Reading reflecting grades 2 & 4 and stated that 70.4% met target growth. She stated that 96.3% showed growth overall; 77.8% were proficient in the spring compared to 50.5% in the fall. In Grade 1 Quadrant- Reading, Ms. Shaw stated that 60.85 met target growth and 95.9% showed overall growth. She stated that 71.1% were proficient in the spring compared to 56.3% in the fall. In Grade 2 Quadrant – Reading, Ms. Shaw reported 52.8% met target growth and 97.2% showed overall growth. Ms. Shaw stated that 67.6% were proficient in the spring compared to 60% in the fall. The grade 4 Quadrant- Reading, showed that 78.4% met target growth and 96% showed growth overall. Ms. Shaw stated that in the fall, the percentage of students below proficiency and not meeting growth projections was 29.2% and that number decreased to 2.7% in the spring. Next Ms. Shaw displayed the Student Growth Summary for Math and reported that the actual growth of all grades exceeded the projected mean growth. For grade 1, actual growth exceeded the projected mean growth by 36.3%; grade 2, the actual growth exceeded the projected growth by 16.2%; and grade 4, the actual growth exceeded the projected growth by 51.1%. Next, Ms Shaw presented the Grade 1 Quadrant- Math and stated that 78.9% met target growth and 100% showed growth overall. In the spring, 65.3% were proficient compared to 38.7% in the fall. In Grade 2 Quadrant- Math, 64.7% met target growth and 100% showed growth overall. In the spring, 88.2% were proficient as compared to 61.7% in the fall. Finally, Ms. Shaw displayed grade 4 Quadrant- Math and stated that 72.6% met target growth and 95.9% showed growth overall. In the fall, the percentage of students below proficiency and not meeting growth projections was 11.1% and in the spring, this number decreased to 2.7%. After Ms. Shaw

finished her presentation, Mr. Hornberger asked if she collaborates with Ms. Small. Ms. Shaw stated that she is in contact with Ms. Small on a daily basis. Ms. Shaw also added that the teachers at Meadow Drive were very focused on their goals and lesson plans. She stated that the reading teachers used assessments to focus on the 4th grade and showed good results. These 4th grade teachers will be moving to Jackson Avenue. Mr. Hornberger asked if they provided their expertise to the other teachers. Ms. Shaw responded that there were no PLCs between grades, but faculty meetings focused on specific areas. She stated that assignments were tailored according to assessment results.

The Superintendent introduced Pat Molloy, principal of Jackson Avenue School. Ms. Molloy presented the Student Growth chart- Reading and stated that in each grade the actual growth exceeded the projected growth and in each grade, over 605 of students met their projected target growth in reading. In 2nd grade, average growth was 18.8% above the projected growth. In the 3rd grade, average growth was 24.7% above the projected growth. In 4th grade, the average growth was 30.9% above the projected growth. Ms. Molloy displayed the Quadrant by School- Reading and stated that 60.95 of students met target growth and 92% achieved growth. Grade 2- Reading Quadrant showed that 62.1% of students met target growth and 97% achieved growth. A total of 64.4% met proficiency criteria and of special education students- 30% were in green and 305 in yellow. Grade 3- Reading Quadrant showed that 60.1% of students met target growth and 91% achieved growth. In the spring 70.7% met proficiency as compared to 55.1% in the fall. For ESL students 28.6% were in green and 28.6% were in yellow. Grade 4- Reading Quadrant shows 60.8% of students met target growth and 845 achieved growth. In the fall, 56.7% met proficiency compared to 68.1% in the spring. Ms. Molloy stated that 62% of ESL and 50% of Special Ed fell in yellow, they exceeded target growth but have not achieved proficiency. Ms. Molloy displayed the Student Growth Chart- Mathematics and stated that in all grades the average growth exceeded the projected growth. She also added that in each grade, over 66% of students met their projected target growth in Mathematics. Next Ms. Molloy displayed the Quadrant by School- Math and stated that 67% of students met target growth and 97% achieved growth. Grade 2- Math Quadrant showed that 67.2% of students met target growth and 98% achieved growth. There were 78.7% that met proficiency and 80% of Special Ed are in green and 20% are in yellow. Grade 3- Math Quadrant showed 66.2% of students met target growth and 95% achieved growth. In the fall, 30% of students did not meet target growth or proficiency compared to 12.4% in the spring, a 58.6% reduction. Also 42.3% of Special Ed students fall in green. Grade 4- Math Quadrant showed 69.6% of students met target growth and 79% achieved growth. In the fall, 65.6% met proficiency compared to 81.2% in the spring. Also, in the fall 28.5% did not meet target growth or proficiency and in the spring that number decreased to 7.2%. Ms. Molloy added that of Special Ed students 37.5% were in green and 37.5% were in yellow. Ms. Molloy stated that with a focused program a lot can be done and her staff shared knowledge and collaborated with each other.

After Ms. Molloy's presentation, there were a few Board comments. Ms. Napolitano requested that in the future the quadrants be labeled and Mr. Hornberger agreed that would be helpful. Mr. Hornberger stated that we have seen progress in the different buildings and hopes that staff continues to use the tools and share their knowledge with each other. He stated then differentiation will be successful on all levels. The Superintendent stated that the goal is individualized work for all students and to continue to measure growth.

The Superintendent introduced Matt Gaven, principal of the Middle School and reminded everyone that he is just presenting the results as he was not principal during the 2011/12 school year. Mr. Gaven presented the Student Growth Summary Chart- Reading and stated that student growth in grades 5 and 6 exceeded NWEA projections for growth; however the 7th grade did not meet projected growth. In 5th grade 60.2% met target growth and exceeded the target by 19%. In 6th grade, 65.2% of students met growth target and exceeded target by 55%. In the 7th grade, 46.6% met projected growth and they underperformed the target by 43%. Next Mr. Gaven presented the Quadrant by School- Reading and

stated that the percentage of students that were identified as proficient in the fall was 59.6% and for the spring 66.6% were proficient. In Grade 5 Quadrant – Reading, 59.7% of students were proficient in the fall and in the spring, 67% demonstrate proficiency. The percentage of students that were in the green in the spring has increased to 47%. Grade 6 Quadrant- Reading, the percentage of students that were proficient was 59.6% and in the spring, 70% demonstrated proficiency. The percentage of children in the green in the spring has increased to 50%. In the grade 7 Quadrant- Reading, Mr. Gaven stated that overall the results were disappointing. In the fall 63% were proficient and then in the spring, only 60% were proficient. This was the first year that students/teachers took NWEA assessments so there is no opportunity to look at year to year growth. Mr. Gaven stated that these results give him a clear picture of the direction that needs to be taken. There will be more PLC for teachers and a significant emphasis will be paid to Descartes in ELA classes.

The Board had some comments/questions for Mr. Gaven. Mr. Hornberger stated that in the fall the 7th grade will be moving to the high school, how will this be addressed. Mr. Gaven stated that we have to look at how we deliver ELA to students and if one period is not enough, how other subject teachers can play a role. Mr. Barnett asked if this class will be reflected in the high school plan. The Superintendent stated that this class will be in the high school action plan. He added that APPR is going to change the scores; if students are not performing teachers ratings will be affected. Principals will be forced to have conversations with faculty. Ms. Napolitano stated that there is a lack of accountability of staff and she feels if they need help that they need to ask for help. Mr. Gaven stated that he will be e-mailing his faculty after this presentation to request their reflections on the results.

Mr. Gaven continued his presentation and displayed the Student Growth Summary- Math. Mr. Gaven stated that the results in Math were somewhat more positive; all grades exceeded the target growth. In 5th grade, 68% of students met growth target and they exceeded the target by 33.7%; in 6th grade 73.6% of students met growth target and the target was exceeded by 66.6%; in the 7th grade, 62.2% of students met growth targets and they exceeded the target by 30%. Mr. Gaven stated that the 6th grade showed nice growth. Mr. Gaven displayed the Grade 5 Quadrant- Math and stated that in the fall 79.6% of students were proficient and now 82% have demonstrated proficiency. The percentage of students that were in the green has increased to 61%. Grade 6 Quadrant- Math, in the fall 73.5% of student were proficient and now 83% have demonstrated proficiency. The percentage of students that were in the green has increased to 65%. Grade 7 Quadrant- Math, Mr. Gaven stated that overall results are better in math than in ELA for the 7th grade. In the spring 82% of students were proficient in math, an increase from the fall. After Mr. Gaven finished his presentation, Mr. Hornberger stated that he will be looking for Mr. Gaven's expertise and leadership to prevent this from happening next year. Mr. Gaven stated that over the summer he will be reviewing the state scores and he will also be looking at the fall drop off in scores.

Mr. Hornberger opened the floor to public comments. The first speaker was Claudia Kessler, parent, who asked if an analysis has been done to determine what the students are missing. The Superintendent stated that RIT scores are broken into skills, but scores are according to students. He added that there does not seem to be a patter of areas of weakness. Mr. Gaven stated that there is variability according to students and he will be looking at classes for any trends. Next speaker, Michelle Zaranski, parent, asked what a realistic percentage of students reaching target growth is. The Superintendent stated that for a high performing teacher, 805 should reach target growth. The next question was what is APPR's net effect on teachers? The Superintendent stated that if a teacher receives two years of ineffective, then there should be an expedited sanction/ discipline process for tenured teachers. The APPR will force principals to have tougher discussions with the teachers.

The next presentation tonight is the Jackson Avenue Bus Loop. The Superintendent stated that he met with the committee and they are not close to a solution. He stated that currently, we are up to option #9-

all buses on Sayville side, entering at top, a bus and car lane and a fence would be added. The price tag is \$300,000, which is not cheap and is not perfect. Ms. Napolitano asked if this option takes green space and the Superintendent responded no it does not. He added that we are currently at a stand still due to the following: the drawings are just starting to be looked at and he does not anticipate a start before September; also he wants to bid Meadow Drive first in order to determine the amount of money available. The Superintendent stated that we can have all options available and whittle down the choices. Mr. Hornberger asked when the target for the bid is. The Superintendent stated that the best case scenario is that Meadow will be put out for bid by the end of August and then he would like to do this job as soon as possible. Mr. Hornberger stated that for at least half of the year, the current bussing is not changing. The Superintendent stated that we are able now to narrow down the options. Mr. Barnett asked if the committee is close to a consensus. The Superintendent stated not really, four members like this option; however, he has not had all members attend any meetings. It was suggested that another meeting be scheduled for the committee.

Finally, Mr. Hornberger congratulated Artie on joining the board. Mr. Hornberger said that as president this year, his style is different than Ms. Napolitano's and he will look to her for guidance. He plans to help get answers to people regarding their questions and concerns.

The Superintendent stated that he is in need of an executive session.

O. Executive Session Time: 10:25 p.m.

At 10:25pm, a motion was made for the Board of Education to go into executive session to discuss collective negotiations.

Motion: Terence Hale
Second: Christine Napolitano

Yes: Christine Napolitano
 Arthur Barnett
 Terence Hale
 William Hornberger

No: None

Passed: Yes

Returned: _____

P. Adjournment Time: _____ p.m.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea Paggi