

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2013-2014

To Be Determined

DATE: August 8, 2013

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra, Trustee
Nicole Matzer, Trustee
William Hornberger, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., & Assess.
Andrea Paggi, District Clerk

A. Call to Order- 7:05pm

B. Pledge of Allegiance

C. Reading of Mission- Mr. Barnett

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

Absent: William Hornberger

F. High School Student Organization Report

(No report until school resumes)

G. BOE Reports

a. Comments from Board Trustees

Nicole Matzer stated that she had the opportunity to attend "Les Miserables" and the cast did an excellent job. Ms. Matzer stated that she and Ms. Navarra attended two day training for new Board members.

Patricia Navarra stated that she received a great deal of information at the new Board member training and added that it was nice to see that Mineola is well regarded by other districts.

Christine Napolitano stated that she is ready to get to work with the Board and looks forward to the upcoming year.

b. Comments from Board President

Mr. Barnett stated the "Les Miserables" was unbelievable and stated that prior to attending he was unsure what it would be like without the props and scene changes. Mr. Barnett stated that he is aware that the quality of the TV recordings of meetings needs to improve and he assured the community that this will be resolved soon.

c. Comments from Superintendent

The Superintendent stated that he attended the production of "Les Miserable" and it was unbelievable. All of the leads from the 2008 production came back and some current students were also involved. He stated that he has talked to Mr. Owens about having an annual summer stock at the High School.

The Superintendent stated that this week, 400 students at the Middle School picked up their iPads and added that this number represents about 2/3 of the school. He stated that children want to be productive over the summer and this allows an extension of the school year. Dr. Nagler looks forward to expanding this next year. The Superintendent stated that there was a story in Newsday regarding the State test scores, which he will address during his presentation.

H. Old Business

Mr. Barnett asked the Superintendent to provide an update on the progress of the following: security measures and Meadow Drive library project. The Superintendent stated that the new security measures are moving along and the cut outs for the man traps have been completed. He stated that there is an issue with the doors at the high school, that is currently being worked out. The floors are down at the Meadow Drive library and the book are now on the shelves.

Ms. Matzer suggested that the Board visit each of the buildings prior to developing policies regarding the new security measures. The Superintendent stated that the Board will need to consider how to address security, especially at the high school, during after school activities. Mr. Barnett stated that outside of the normal school day activities, he is not sure if we as a district will be looking at extra security measures. There was no other old business.

I. New Business

Mr. Barnett asked the Board if there was any new business. Ms. Matzer stated that when she and Ms. Navarra attended their training, they learned that the Board of Education Retreats are closed meetings which are to be used for the purpose of Board training and team building and Board Goal Setting Meetings are open to the public. Ms. Navarra added that the State regards Retreats and public meetings as different types of meeting. Ms. Navarra and Ms. Matzer asked that the Retreat on August 26th be closed to the public and be used as a true retreat and the Goal Setting Meeting, on August 29th, following the Workshop, will be open to the public. The Board was polled and all were in favor of making this change.

Ms. Napolitano stated that she had another piece of new business. She stated that she had been contacted by a member of the community that the fields were not maintained during the summer. The Superintendent stated that typically, the fields are not maintained in the same manner as when they are used by the student athletes. The District does not charge high fees for groups to use these fields, and many groups are exempt from fees. It was stated that the custodians work must be prioritized during the summer and there were many other projects going on this summer. Ms. Napolitano suggested that the Board look at this issue and the district policies regarding the use of the fields. Mr. Waters was asked to provide the board with both the fee schedule and the exemption schedule. The Board did not have any other new business issues and moved on to discuss the proposed new business resolutions.

I. New Business (continued)

2013- 2014 Tax Levy Affidavit

RESOLUTION # 6 -BE IT RESOLVED that the Mineola Board of Education adopts the tax levy of \$77,906,690 to be raised by taxation for the Mineola UFSD of the Town of North Hempstead, Nassau County, New York for the 2013- 2014 school year to be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors for the said school year.

Motion: Nicole Matzer
Second: Christine Napolitano

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett
No: None

Passed: Yes

Approval of CAP- Risk Assessment Update

RESOLUTION # 7 -BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Update and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: Christine Napolitano
Second: Nicole Matzer

Discussion: It was stated that the Board approved the report in May and according to Mr. Waters, the District has until next Friday to file the corrective action plan. There was no further discussion.

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett
No: None

Passed: Yes

Approval of CAP-Agreed Upon Procedures-Health Benefits

RESOLUTION # 8 -BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Report related to the District's Health Benefits and hereby instructs the Assistant Superintendent for Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: Christine Napolitano

Second: Patricia Navarra

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

J. Consensus Agenda

RESOLUTION # 9 -BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.7.b., as presented.

Motion: Nicole Matzer

Second: Christine Napolitano

Discussion: There was no discussion, but the Superintendent introduced Andrew Casale, new Middle School IL for Math and Science, to the Board.

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of March 7, 2013 Workshop Meeting, March 21, 2013 Business Meeting, April 4, 2013 Workshop Meeting and April 17, 2013 Business Meeting as presented.

2. **Instruction**

a. **Leave(s) of Absence/Child Rearing**

1. That the Board of Education grants a request to Melissa Koenig, for an unpaid FMLA Leave of Absence, for child-rearing purposes, starting September 1, 2013.

b. **Appointments Instruction**

1. The Board of Education approves the appointment of Andrew Casale, to the position of Middle School Instructional Leader for Math and Science, effective August 5, 2013. Probationary Period: August 5, 2013 to August 4, 2016. AMSA Salary: MS IL, Step 1, \$128,554.00.

c. **Appointment(S) Sub Teacher per diem**

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Melissa Fusco	Math 7-12
2.	Christina Medina	Childhood Education (Grades 1-6)
3.	Diane Serafin	Physical Education

d. **Appointment(S) Band Camp**

That the Board of Education approves the following staff members for Band Camp, a self funded program. (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Director	Frank Mauriello		\$1,860.00
2.	Rockette Director	Ryan Tiscareno		\$1,239.00
3.	Assistant Band Director	Chris Bonacorsa		\$1,239.00
4.	Instructional Chaperone	Michael Coppola		\$826.00
5.	Instructional Chaperone	Amy Steinmann		\$826.00
6.	Instructional Chaperone	Kenneth Frank		\$826.00
7.	Instructional Chaperone	Alyssa Rizzuto		\$826.00
8.	Instructional Chaperone	Christopher Rossi		\$826.00
9.	Instructional Chaperone	Erin Citrano		\$826.00
10.	Instructional Chaperone	Timothy Doran		\$826.00
11.	Instructional Chaperone	Megan Segarra		\$826.00
12.	Chaperone	Melissa Fusco		\$723.00
13.	Chaperone	Andrew Kowalczyk		\$723.00
14.	Chaperone	Nicholas Pontolillo		\$723.00
15.	Chapeone	Kristen Pontolillo		\$723.00
16.	EMT	Timothty Guarino		\$723.00

3. **Instruction: Committee on Special Education**

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from 4/1/13- 6/30/13. Please be advised that all of the parents have received the student's IEP and a copy of their DUE process rights.

4. **Instruction: Contracted**

- a. That the Board of Education accepts the Instructional Services Contract between Developmental Disabilities Institute and the Mineola UFSD for the 2013- 2014 school year.

- b. That the Board of Education accepts the Individual related Service provider agreement between Carol A. Sullivan and the Mineola UFSD for the 2013- 2014 school year.
- c. That the Board of Education accepts the Instructional Services Contract between Mill Neck Manor School for the Deaf and the Mineola UFSD for the 2013- 2014 school year.
- d. That the Board of Education accepts the Instructional Services Contract between Henry Viscardi School and the Mineola UFSD for the 2013- 2014 school year.
- e. That the Board of Education accepts the Speech Services Agreement between North Shore Speech- Language Associates and the Mineola UFSD for the 2013- 2014 school year.
- f. That the Board of Education accepts the Related Services Agreement between S.E.E.D.S. and the Mineola UFSD for the 2013- 2014 school year.
- g. That the Board of Education accepts the Related Services Agreement between Abilities Inc. and the Mineola UFSD for the 2013- 2014 school year.
- h. That the Board of Education accepts the Related Services Agreement between Nicholas Center for Autism and the Mineola UFSD for the 2013- 2014 school year.
- i. That the Board of Education accepts the Related Services Agreement between Achieve Beyond and the Mineola UFSD for the 2013- 2014 school year.
- j. That the Board of Education accepts the Educational Services Agreement between The Rehabilitation Institute (TRI) and the Mineola UFSD for the 2013- 2014 school year.
- k. That the Board of Education approves the contract between the Mineola UFSD and Syntax for communication services for the period July 1, 2013 to June 30, 2014. Cost: \$61,782.
- l. That the Board of Education approves the contract between the Mineola UFSD and Labor Education & Community services Agency, Inc. (LECSA), an employee assistance program, for services from July 1, 2013 to June 30, 2014.

5. **Instruction: Student Actions**

- a. That the Board of Education approves the following out-of-state overnight field trip:
 - Guidance Department - 45 students to visit four colleges - College of New Jersey , University of Delaware, Monmouth University, and Rutgers. September 25-26, 2013.

6. **Civil Service**

a. Appointments

- 1. That the Board of Education approve the appointment of Raymond Agreglo to the position of Videographer, effective 07/01/2013. Salary is \$8.00 per hour.
- 2. That the Board of Education approve the appointment of Margaret Nofer to the position of Clerical Sub, effective September 1, 2013. Salary will be \$12.32 per hour.

b. Employee Agreements

That the Board of Education hereby authorizes the Board president to execute an employee agreement with the following individuals, the terms of which have been reviewed by the Board in executive session:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>
1.	District Clerk	Andrea M. Paggi
2.	Director of School Facilities and Operations	Daniel C. Romano
3.	Assistant Supervisor of Transportation	William Gilberg
4.	Administrative Assistant II	Elizabeth Rainha-Freitas

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>
5.	School Business Administrator	Maureen Judge
6.	Director of Pupil Personnel Services	Catherine Maiman
c.	<u>Leave Replacement</u>	

1. That the Board of Education approve the temporary position of full time Account Clerk for the Payroll Department in the Business Office, effective September 1,2013. This would be due to the absence of Kathy Merendino, who is on a medical leave of absence, and whose return date has not yet been determined.

7. **Business/Finance: Contract Approvals**

a. BOCES Contract

That the Board of Education approves the 2012/13 Final AS-7 Agreement with Nassau BOCES in the actual amount of \$3,481,772.09 for services provided throughout the school year.

b. BOCES Contract

That the Board of Education approves the 2013/14 Initial AS-7 Contract with Nassau BOCES in the amount of \$3,162,001.08 to provide services throughout the school year.

K. Superintendent Reports/Presentations

Superintendent of Schools' Reports for 8/8/13

Presentations:

1. NWEA Results

Tonight's presentation by the Superintendent was on the NWEA Results and his presentation can be found on the District website, on the "Board of Education" page, under the heading- presentations. The Superintendent stated that the District embraced the NWEA grow model three years ago. He stated that the State is moving to become a growth model. The NWEA provides growth targets for students from K- 9th. Dr. Nagler stated that "target growth" is the typical normed growth for grade level children across the nation. The number is set in September and measured in the winter and spring. He added that the percent meeting target growth represents the children in the spring that meet or exceed the September target growth. The Superintendent displayed "Student Growth Summary Chart- Hampton Street" (the charts can all be found on the district website). The Chart shows that students performed well above the mean in reading. The Superintendent also displayed charts for each of the other schools- Meadow Drive, Jackson Avenue, Middle School and High School. In each of the charts, students showed good progress. At Meadow Drive, there was an increase of percentage of students meeting target growth. The Superintendent stated that good progress was seen at the Middle School and he highlighted the 7th grade. The next chart that was displayed was a "Comparison of percent of students that meet or exceed target growth- 2012- 2013". Dr. Nagler discussed the State results and said that the State is trying to come up with a bench mark for students. The State is starting over this year and with these grades they will try to compare growth from one year to the next. He added that we use NWEA to have an accurate way to assess student growth. The Superintendent stated that next year, the State will score growth and proficiency. The Superintendent displayed proficiency charts and explained the meaning of each of the colors: red- not proficient/not meeting target; yellow- met target/not proficient; green- proficient/ met target; and orange- proficient / target not met. Yellow and green are the good colors and red and orange are the bad colors. The Superintendent stated that he feel that the State will try to replicate these charts.

Ms. Napolitano asked how many districts use NWEA and the Superintendent stated that he knows of at least a dozen. Dr. Nagler stated that next year, the District will begin using a Standard Based Report Card. He added that this will be a big change for parents but it will be better aligned with the State. Many children will not be proficient at the beginning of the year. Mr. Barnett asked if NWEA is still using this chart that was displayed by the Superintendent. He responded that NWEA is bringing back the chart. The Superintendent went through the proficiency chart of Reading scores for each school. At Hampton Street, 78% of students met target growth and 64.2% were at or above grade level mean RIT. At Meadow Drive, 82.2% of students met their target growth and 80.3% were at or above grade level mean RIT. At Jackson Avenue, 71% of students met their target growth and 67% were at or above mean RIT. At the Middle School, 70.8% of students met their target growth. The Superintendent stated that the numbers were much better than last year, however there is still work to do on students being proficient. Ms. Napolitano asked how many states are aligned to Common Core and the Superintendent stated that there are 46 states. Ms. Napolitano also asked if the Superintendent knew this year's testing results from Kentucky, which started new state testing last year. He stated that he did not have that information yet but he anticipates that students did better.

The Superintendent stated that next year, there will be a change in the Algebra regents which will be aligned with the common core. He anticipates a drop in student scores and added that students need the regents to graduate. Mr. Barnett stated that changes in the regents can effect graduation and the Superintendent responded that it is possible that the State could change requirements for graduation. The Superintendent went through the NWEA math results and stated that all of the schools showed growth (all charts can be found on the district website). He also added that the 8th graders performed well on the algebra regents, but did poorly on the state exam.

Mr. Barnett asked the Board if there were any comments or questions. Ms. Napolitano and Ms. Navarra both discussed college readiness and who establishes what college readiness is. Ms. Napolitano asked the Superintendent how the Common Core Standards will effect the SAT. The Superintendent stated that if the national movement of the common core takes off; eventually everything will change. Ms. Napolitano stated that she feels that everyone needs to step back and look at what is going on with all of these changes. The Superintendent added that we need to look at all aspects of a child's education. Mr. Barnett stated that he does not think it is fair that students are required to take both the regents and the State exams. There were no additional comments.

Superintendent's Comments:

The Superintendent had no further comments this evening.

L. Public Comments

Mr. Barnett opened the floor up for public comment. There were three parent/residents who had comments. The comments/questions were based on the Superintendent presentation. Dr. Nagler responded to each of the issues raised.

M. Executive Session Time: 8:50 p.m.

At 8:50pm, a motion was made for the Board of Education to go into Executive Session to discuss negotiations.

Motion: Nicole Matzer

Second: Christine Napolitano

Yes: Nicole Matzer **No:** None
 Patricia Navarra
 Christine Napolitano
 Arthur Barnett

Passed: Yes

N. Adjournment **Time:** _____ **p.m.**

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea M. Paggi