

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2013-2014

To Be Determined

DATE: July 18, 2013

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra, Trustee
Nicole Matzer, Trustee
William Hornberger, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., & Assess.
Andrea Paggi, District Clerk

A. Call to Order- 7:05pm

B. Pledge of Allegiance

C. Reading of Mission- Nicole Matzer

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

Absent- Patricia Navarra

Late- William Hornberger

F. High School Student Organization Report

(No report until school resumes)

G. BOE Reports

a. Comments from Board Trustees

Ms. Matzer stated that she is glad to be here and part of the team.

Ms. Napolitano stated that she is enjoying the summer and looks forward to the upcoming school year.

b. Comments from Board President

Mr. Barnett stated that he was at the high school and there were students working in the field and he hoped that precautions are being taken in this heat. He also stated that he wanted to clarify some information regarding an email issue that has come to his attention. Mr. Barnett stated that he wanted the public to be aware if he responds to an email from a public member and he also cc's it to "BOE", that individual will be unable to reach all of the Board members by using "BOE". That is a feature which is available for Board members only and this information was confirmed by the Superintendent. If a member of the public wants all of the Board members to receive their message, then they must send it to each of their email addresses.

c. Comments from Superintendent

The Superintendent stated that all of the CW Post applications have been processed. He will be meeting with parents who expressed interest in the program next week. The Superintendent stated that parents will be notified by the first week of August, if their child was accepted in the program.

Mr. Hornberger arrived and Mr. Barnett informed him that we were up to the "comments by the Superintendent". Mr. Barnett asked Mr. Hornberger if he had any comments before the Superintendent continued and Mr. Hornberger stated that he did not have comments at this time.

The Superintendent stated that he would like approval from the Board to apply for an application to the "League of Innovative Schools", which is a federal program. He stated that if the District was to be accepted into the program there would be a monetary commitment of \$1000 membership fee and there is a conference which the Superintendent would be required to attend. It was asked what this organization would do for the District and the Superintendent explained that it would put us in an organization that thinks as we do and can help with technology advances. He feels that we as a District have things to offer and we could learn from others. He added that sharing and discussions help us to learn. We would be notified by September if we were

accepted. The Superintendent also stated that our District does not seem to be typical of the current organization demographic, which is mainly larger districts, so he does not know what will happen. The Board gave him their approval to apply.

The Superintendent gave an update of the Sprint contract. The Superintendent stated that, as requested by Ms. Parrino, he followed up with both Sprint and AT&T. He stated that a decision was made to go with Sprint because AT&T's plan only offers only 3g and with the Sprint plan the district has the ability to modify the plan as needed: 1, 2 or 3 g. The Superintendent stated that there will be a contract; however he would like to move on this if the Board is in agreement. The Board responded favorably.

The Superintendent stated that there will be a special production at the High School of "Les Miserables" on July 26th at 7pm. The cost of this fundraiser for fine arts is: \$15 for adults or \$10 for students. The original cast will perform in the production. The Superintendent stated that he would like to know how many Board members will be interested in attending the NYSSBA Conference in Rochester and 3 Board members stated they plan to attend. Ms. Navarra will be asked upon her return.

The Superintendent stated that he would like to discuss funding the capitol reserve. He stated that he would like to get direction from the Board regarding getting an architect to start the process of preparing an estimate for work including: exterior doors and windows at the elementary schools and brick pointing at all of the buildings. The plan would be to have the work completed next summer. He wants to plan ahead due to the fact that SED is 20 weeks behind in approving plans. Mr. Hornberger asked what would happen if approval is not given to take these fund and the Superintendent stated that the information from the architect would remain the same and would be viable. He feels it is prudent to make the investment now in order to get the ball rolling. The Board was in favor in moving forward on this process. The Superintendent stated that he would like to engage the community on this through a survey and a committee. The committee would be made up of community members and Board members.

The Superintendent stated that the new security measures are all moving along and all will be up and running in September. The hole for the man trap will be cut at Jackson Avenue. At the Board Goal Planning meeting, there will be a discussion of a new policy for people entering the school buildings. Mr. Barnett asked if the greeters at the buildings would be the same as this year and the Superintendent stated that every greeter will be different.

Finally, the Superintendent stated that he wanted to confirm the dates of the Board Retreats. On 8/26, there will be a Board Retreat from 6- 9pm and on 8/29, there will be the regular Workshop meeting at *6pm and will be followed by another Board Retreat. There were no additional comments.

H. Old Business

Ms. Napolitano asked for an update of the cafeteria at the High School. The Superintendent stated that the cut has been made and they are awaiting the roll gate. He added that the completion is on track for September.

Mr. Barnett asked for an update on the Meadow Drive project. The Superintendent stated he did a walk through the other day. The floor is scheduled for Monday; the furniture will be in the 2nd week of August and the plan is in place for moving the shelves off of the stage. The tier seating, from Italy, is the only item on back order. There was no other old business from the Board.

The Superintendent stated that he had a piece of old business. At the Business meeting on 8/9/12, the Board tabled Consensus Agenda item I. 8.a- Disposal of District Property: Kimball Upright Piano (Jackson Avenue)

and Steinway Grand Piano (Middle School), in order to determine the value. The Superintendent asked that this item be taken from the table and declared obsolete. A motion was made by Christine Napolitano and was second by William Hornberger. The Superintendent stated that the Steinway Grand Piano is valued at \$4000 and a company will take the obsolete piano and will replace it with a new one at the Middle School. The Superintendent will also ask Mr. Owen to look at all other old instruments to determine the values. The District Clerk polled the Board; all were in favor and the motion passed.

I. New Business

There was no new business.

J. Consensus Agenda

RESOLUTION # 5 -BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.5.a., as presented.

Motion: Christine Napolitano

Second: Nicole Matzer

Discussion: The Superintendent stated that there is a walk-on agenda item to amend the consensus agenda:

Walk-on Agenda item:

Amend Resolution # 5- Consensus Agenda

6. Business/Finance: Bids

a. That the Board of Education approves the awarding of the Bus Lease Bid for the 2013- 2014 school year to Signature Bank, the lowest responsible bidder meeting all specifications.

Motion: William Hornberger

Second: Nicole Matzer

Yes: William Hornberger
Nicole Matzer
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

Mr. Barnett asked the Board if there was any discussion/questions regarding the amended consensus agenda. Ms. Napolitano asked how the district will deal with the resignation of Mr. Gollisz, Instructional leader. The Superintendent stated that Mr. Hepworth would be moved to the High School, in order to replace Mr. Gollisz and they would be interviewing candidates to fill Mr. Hepworth's position at the Middle School. There was no further discussion. Mr. Barnett asked the District Clerk to poll the Board on the amended Consensus Agenda.

Yes: William Hornberger
 Nicole Matzer
 Christine Napolitano
 Arthur Barnett

No: None

Passed: Yes

1. **Instruction**

a. Resignation(s)

1. That the Board of Education accepts the resignation of John Gollisz, Instructional Leader, effective July 14, 2013.

b. Leave(s) of Absence/Child Rearing

1. That the Board of Education grants a request to Iyla Wilson, for an unpaid FMLA Leave of Absence, for child-rearing purposes, starting September 1, 2013.
2. That the Board of Education grants a request to Meghan Grieco, for an unpaid FMLA Leave of Absence, for child-rearing purposes, starting August 29, 2013.

c. Appointments Instruction

1. The Board of Education approves the appointment of Cynthia Kopp, to the position of leave replacement teacher for Kimberly Morrissey at Mineola Middle School, effective September 1, 2013 to June 30, 2014. Salary: MA, Step 1, \$67,942
2. That the Board of Education approves the re-call of Catherine Baker, from the Preferred Eligibility List, as an Elementary teacher, effective September 1, 2013. Salary: MA+10, Step 4, \$78,363. Probationary Period: September 1, 2013 to January 31, 2015.
3. The Board of Education approves the appointment of Nicole Destefano, to the position of Leave Replacement Teacher for Maureen Connolly, effective September 1, 2013 to June 30, 2014. Salary: BA, Step 1, \$58,414
4. The Board of Education approves the appointment of Vincent Russo, to the position of Driver Education Coordinator for the 2013-2014 school year. Salary: \$3,346.00
5. The Board of Education approves the appointment of Vincent Russo, to the position of Driver Education Instructor for the 2013-2014 school year. Salary: \$55.04 per hour.

d. Appointment(S) Summer Music

That the Board of Education approves a self funded Summer Music Program, (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Music Teacher Kristin Frazer	Step 3	\$67.97 per hour

		<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
2.	Music Teacher	Mark Bennett	Step 3	\$67.97 per hour

e. Appointment(S) Summer Special Education

That the Board of Education approves the following staff members for the Summer Special Education Program

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Teacher	Chris Friedel - (replacing Sandra Smith-30 hrs)	Step 3	\$67.97
2.	Teacher	Melissa Dadich (replacing Chris Friedel-15 hrs)	Step 1	\$57.85
3.	Teacher Sub	Laura Darmstadt	Step 1	\$57.85

f. Creation of New Instructional Position

1. That the Board of Education approve the Superintendent's recommendation to create a new part time (.6) Special Education teaching position.
2. That the Board of Education approve the Superintendent's recommendation to increase a part time (.6) Spanish teaching position to a full time probationary Spanish position.

g. Appointment(S) Marching Band Staff

That the Board of Education approves the following staff members for the Marching Band:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPENDS</u>
1.	Marching Band Director	Frank Mauriello	\$5,025.00
2.	Marching Band Assistant Director	Christopher Bonacorsa	\$2,854.00
3.	Marching Band Winds Coach	Timothy Doran	\$1,784.00
4.	Marching Band Winds Coach	Erin Citrano	\$1,784.00
5.	Marching Band Percussion Coach	Kenneth Frank	\$1,784.00
6.	Marching Band Percussion Coach	Christopher Rossi	\$1,784.00
7.	Marching Band Guard Coach	Ryan Tiscareno	\$2,141.00
8.	Marching Band Guard Coach	Megan Segarra	\$2,141.00
9.	Marching Band Guard Coach	Alyssa Rizzuto	\$2,141.00
10.	Marching Band Guard Coach	Nicholas Hall - 1/2 stipend	\$1,070.50
11.	Marching Band Guard Coach	Matthew Nobile - 1/2 stipend	\$1,070.50
12.	Marching Band Percussion Director	John Oddo	\$2,854.00
13.	Marching Band Drill Writer	Michael Coppola	\$4,338.00
14.	Marching Band Drill Arranger	Frank Mauriello-1/2 stipend	\$892 (1/2 of \$1784)
15.	Marching Band Drill Arranger	Amy Steinmann-1/2 stipend	\$892 (1/2 of \$1784)
16.	Marching Band Guard Director (Rockette Advisor)	Ryan Tiscareno	\$3,367.00
17.	Winter Guard Director (Rockette Advisor)	Ryan Tiscareno	\$4,281.00
18.	Winter Guard Coach	Megan Segarra	\$980.00

2. **Instruction: Contracted**

- a. That the Board of Education accepts the Instructional Services Contract between the Center for Developmental Disabilities and the Mineola UFSD for the 2013- 2014 school year.

- b. That the Board of Education accepts the Educational Services Contract between the Brookville Center for Children Services and the Mineola UFSD for the 2013- 2014 school year.
- c. That the Board of Education accepts the Related Services Contract between the New York Therapy Placement Services and the Mineola UFSD for the 2013- 2014 school year.
- d. That the Board of Education accepts the Evaluation Services Contract between the Fay J. Lindner Center and the Mineola UFSD for the 2013- 2014 school year.
- e. That the Board of Education accepts the Tutoring Services Contract between St. James Tutoring Inc. and the Mineola UFSD for the 2013- 2014 school year.
- f. That the Board of Education accepts the Affiliation Agreement between Farmingdale State College and the Mineola UFSD for the 2013- 2014 school year.
- g. That the Board of Education accepts the Special Education Services Contract between Hicksville UFSD and the Mineola UFSD for the 2013- 2014 school year.
- h. That the Board of Education accepts the Summer Instructional Services Contract between the Hagedorn Little Village School and the Mineola UFSD for the 2013- 2014 school year.

3. **Civil Service**

a. **Resignation(s)**

- 1. That the Board of Education accept the resignation of Patricia Licari, part time Bus Attendant in Transportation, effective June 28, 2013.

b. **Leave(s) of Absence**

- 1. That the Board of Education approve a paid Medical Leave of Absence to Thomas Farrell, Head Custodian II at the Middle School, due to surgery, effective July 23, 2013. Return date is at doctor's discretion.

4. **Business /Finance**

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending May 31, 2013 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending June 30, 2013

Warrant # 23	June 12, 2013	\$ 708,746.80
Warrant # 24	June 28, 2013	\$1,775,371.46
Professional Leave	June 26, 2013	\$ 9,795.93

TOTAL EXPENSES \$2,493,914.19

PAYROLL # 23 & # 24

General	\$8,624,768.90
F Fund	\$ 148,948.72

TOTAL PAYROLL \$8,773,717.62

5. **Business/Finance: Contract Approvals**

- a. That the Board of Education approves the Consulting Contract between RJ Rossiter Consulting Group and the Mineola UFSD to review the District Affordable Care Act (ACA) provisions for the 2013- 2014 school year.

K. Superintendent Reports/Presentations

Superintendent of Schools' Reports for 7/18/13

Presentations:

1. Regents Results

The Superintendent presented "Regents Results" for the 2012- 2013 school year (the presentation can be found on the District website on the Board of Education page). The Superintendent stated that there are 3 regents testing periods- August, January and June. He displayed a chart of High School Student Achievement 2012-2013 in each of the subject areas. It was reported by the Superintendent, that the Earth Science results were a disappointment. A plan is in place to correct this issue, which includes moving Mr. Hepworth to the High School as IL. The Superintendent stated that the Algebra 2/Trig Regents is the gateway to the advanced regents diploma. Students performed well, but half of the failures reported were seniors. The Superintendent discussed some of the challenges that the district must continue to grapple with over the 2013-2014 school year. He stated that the State is looking at aspirational performance ratings, which will measure how our students are progressing toward college and career readiness (80 on the Integrated Algebra regents and a 75 on the English regents). The Superintendent discussed various regents results. He stated that this year, for the English Regents, students did not do well. A total of 231 exams were administered. The Superintendent stated that the cut score was changed by SED, 6 students did not pass and mastery dropped. There were 5 new student admitted during the year, and all failed during the first administration. There were 25 students that failed in January; of that group 21 retook the exam in June and 12 passed, 3 more earned safety net and 10 students are still outstanding. It was reported that of the 206 students- 188 received a grade of 65 or higher. It was stated that 10 students need to pass in order to graduate. The Superintendent stated that for the Integrated Algebra regents, there was a lower score passing. But he added that this year, the entire 8th grade and repeaters are all included. The passing rate for the 8th grade alone was 92.5%. The low percent includes multiple failures by the same students and 14 students represent 55% of the failures. The Superintendent stated that this year, 253 students (9th and 10th grade) sat for the Geometry exam and 95% passed. Mr. Hornberger stated that he likes to see the data as presented, with all aspects being represented. The Superintendent stated that next year, we are not giving all (8th grade) students the Integrated Algebra regent, as it will be a new exam. The district will go back to only having the accelerated students take both the regents and the State exam. He does not want the children to be guinea pigs for the new exam and added that most districts are doing the same thing. Mr. Hornberger asked if the 8th graders will all continue to have a double period of math in 8th grade. The Superintendent stated that he would need to check on this information. Mr. Barnet asked if students taking the regents exam are required to also take the State assessment and the Superintendent stated that they are required to take the State test.

The Superintendent continued to review the regents results. He stated that for both the Global History and US History exams the students did very well. Dr. Nagler stated that in science, the numbers were very good across the board with the exception of Earth Science; as stated earlier changes will be made. The Superintendent stated that for physics, the passing rate was 87% which is double from last year. The Superintendent discussed the changes for ELA. The new Regents exam in ELA (Common Core) consists of 3 parts- which includes 24 multiple choice items and 2 writing prompts. There is a major shift to focus on evidence based writing. He stated that the Common Core Assessments will be entered into the Cube so that teachers have easy access to data. The Superintendent discussed some of the next steps in Math. The Math II, Mr. Desire will be teaching a class for at risk students, during their lunch period every other day. There will be a new math program for K- 9th grade. He stated that the NWEA math results were good. The new math will be very different and it is anticipated that parents will be frustrated. There will be workshops set up for families. The Superintendent stated that he will present the NWEA results at the Board meeting on 8/8/13. He added that nice growth was seen from K-7th grade. Finally, he anticipates that 60 students will be taking the "new" algebra exam, based upon the Common Core.

The Superintendent asked if there were any questions or comments from the Board. Mr. Hornberger stated that he is happy to see the improvement in the physics scores this year. He asked if the Earth Science scores are due to issues with specific teachers. Dr. Nagler stated that there were issues with specific teachers and their preparation for the exam. He added that this is the easiest exam to prepare for, so he is not happy with the poor performance. Mr. Escobar and Mr. Hepworth will take steps to address this issue. Mr. Hornberger asked when the Cube will be ready and the Superintendent stated that it will be midterm ready. Mr. Hornberger stated that he is happy with that fact because it will allow administrators to see issues early enough to address them. The Superintendent stated that the final meeting has been held in order to get the Cube ready. He added that for K-6, there will be data based report cards based upon the standards. If students are on track at the beginning of the year, progress will be good for the students. The Cube will be helpful with all of this. The Superintendent also stated that we are on track for the 8/6 delivery of iPads for the Middle School students; this will give students 1 month lead time with the devices. The work is fun and educational. He hopes that there will be a high rate of pick-ups.

Superintendent's Comments:

There were no additional comments by the Superintendent.

L. Public Comments

Mr. Barnett opened the floor to public comment. A parent/resident asked if the regents results would be on the website and the Superintendent stated the report will be posted. She asked additional questions regarding the finance committee and the AGP program at the Middle School and the Superintendent responded to all of the issues. Another parent/resident asked if there are still language regents and the Superintendent stated that there are no longer language regents. There is a different exam used now and in the 8th grade students take a competency exam. The parent asked if the Superintendent had those results available and stated that students reported that the exam was very difficult. The Superintendent stated that he did not have the results at this time. He added that teachers should be aware of how to prepare students for these tests. Another parent/resident had question regarding the 6th grade art class. The Superintendent stated that 6th grade is not required to have art, but they must have technology and home and consumer science. The parent suggested the possibility of offering students the option of music or art. The Superintendent stated that he would talk to Mr. Gaven about this option. He also stated that there is a graduation requirement which begins in high school that students must have a year of art, music or technology. There were no additional public comments.

M. Executive Session Time: 8:35 p.m.

At 8:35pm, a motion was made for the Board of Education to go into Executive Session to discuss negotiations and the audit.

Motion: Nicole Matzer
Second: Christine Napolitano

Yes: William Hornberger
Nicole Matzer
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea Paggi