

MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY

**Business Meeting AGENDA**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

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**Board Goals – 2010-2011**

- ***Educational***
  - *To further expand the district initiative of differentiated instruction specifically focusing on individual student achievement.*
  - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
  - *To continue to provide the resources to attain a Intel finalist within the next three years*
- ***Facilities***
  - *To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels*
- ***Finance***
  - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy*

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**DATE: December 16, 2010**

**LOCATION: Willis Avenue School**

**OPEN BUSINESS MEETING**

**7:00 p.m. 2<sup>nd</sup> Floor Staff Lounge**

**Board of Education**

Terence Hale, President  
Christine Napolitano, Vice President  
John McGrath  
William Hornberger  
Irene Parrino

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance & Operations  
Janice Patterson, Asst. Supt. for Pupil Pers. Services  
Patricia Burns, Asst. Supt. of Curr., Instr., Assessment  
Donna Martillo, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. High School Student Organization Report**
- G. Old Business**

**1. Amendment to Hampton Street SEQRA**

**RESOLUTION #40 – BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District amends the Hampton Street School SEQRA as follows:

**WHEREAS**, the Board of Education of the Mineola School District desires to embark upon a capital improvement project at the Hampton Street School for a building addition; including a library, computer center, art classroom, music classroom, Academic Intervention Services classroom, Speech classroom and associated spaces, to the existing facility and

**WHEREAS**, said capital improvement project at Hampton Street School, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, routine activities such as renovations to, or expansions of existing public school facilities by less than 10,000 square feet are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5(8)); and

**WHEREAS**, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

**WHEREAS**, the Board of Education, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project for renovations and improvements to Hampton Street School is classified as a Type II Action pursuant to Section 617.5(8) of the SEQRA Regulations;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that the renovations and improvements to Hampton Street is a Type II Action, which requires no further review under SEQRA; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**2. First Reading of Revised Policy #6700 (Purchasing & Bidding)**

**RESOLUTION #41 – BE IT RESOVLED** that the Board of Education of the Mineola Union Free School District waives the first formal reading of revised Policy #6700 due to its availability on the information table.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**H. New Business**

**1. Budget Transfer(s)**

**RESOLUTION #42** – **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the following budget transfer(s):

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
9760.700.00.7399	1325.444.00.0199	\$110,000.00

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**2. Lease Proposal**

**RESOLUTION #43** – **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the following “Lease Proposal” with Solomon Schechter Day School of Nassau County:

WHEREAS, the Board of Education has determined that, effective at the beginning of the 2011-12 school year and for the foreseeable future thereafter, the Cross Street School will not be needed for school district purposes, and

WHEREAS, the Board has further determined that the leasing of the Cross Street School effective July 1, 2011 is in the best interests of the School District, and

WHEREAS, the Solomon Schechter Day School of Nassau County has indicated an interest in leasing the Cross Street School from the District for a period of five (5) years with an option for an additional five (5) years pursuant to a “Lease Proposal” dated December 7, 2010, and

WHEREAS, the terms of the said proposal appear to be generally favorable to the District and provide for a rental payment which the Board hereby determines is not less than the fair market rental value of the premises, and

WHEREAS, the Board wishes to pursue said proposed rental by authorizing District Administration to negotiate the terms of a lease with the said proposed tenant but subject to the approval of the Board by resolution, now therefore be it,

RESOLVED, that District Administration be and hereby is authorized and directed to attempt to negotiate, in good faith, a lease (in accordance with section 403-a of the Education Law) of the Cross Street School with the Solomon Schechter Day School of Nassau County; subject, however, to the final approval of the Board of Education of such lease by resolution, and be it further

RESOLVED, that the proposed tenant be provided with a copy of this resolution forthwith upon its adoption and thereby advised that the said adoption shall not be construed in any way to constitute approval of the terms of the aforesaid Lease Proposal and that the terms of said Lease Proposal, including the enrollment of students to attend school at the Cross Street School, is expressly subject to the formal approval of a written lease agreement, and execution thereof, by the Board of Education.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**I. Consensus Agenda**

**1. Accepting of Minutes**

- a. That the Board of Education accepts the minutes of November 4, 2010 (Workshop); November 18, 2010 (Business) Meetings, as presented.

**2. Instruction**

a. Resignations

None

b. Appointments

- 1. That the Board of Education approves the appointment of Cheryl Lippert, to the newly created Special Education teaching position, effective December 13, 2010; probationary period, December 13, 2010 to December 12, 2013; salary, MA, Step 6, \$82,406.00 pro-rated.
- 2. That the Board of Education approves the appointment of Elizabeth McBride, to the position of Leave Replacement teacher for Lisa Fiocco, effective December 6, 2010 to on or before June 30, 2011; salary, MA+60, Step 4, \$86,212.00 pro-rated.

3. That the Board of Education approves the following stipend for the 2010-2011 school year:

- |                                   | <u>STIPEND</u> |
|-----------------------------------|----------------|
| • Daniel Guido, Equipment Manager | \$4,590.00     |

4. That the Board of Education approves the re-appointment of Carole Perciballi, from the Preferred Eligibility List as a part time (.6) English Teacher, effective September 1, 2010; salary, .6 of MA+20, Step 8, \$91,864.00 equalling \$55,118.00.

5. That the Board of Education approves of the following stipends for the 2010-2011 school year to be paid out of the MSG Varsity Donation:

- |                  |            |
|------------------|------------|
| • Ralph Amitrano | \$1,500.00 |
| • George Maurer  | \$1,500.00 |

c. Amendment of Stipends

1. That the Board of Education approves amending the following stipends, previously approved at the October 21, 2010 Business Meeting:

- Stephanie Klein and Ilyse Milberg will split \$1,364.00 stipend for the Middle School National Honor Society, each receiving \$682.00.
- Resignation of Kieran Molloy as co-advisor for the Question Mark. Francine Sclafani will become the Question mark Advisor at the full stipend of \$3,940.00 pro-rated from December 1, 2010 to June 30, 2011.

**2.1. Instruction: Committee on Special Education Actions**

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from November 1, 2010 to November 30, 2010 as set forth in Confidential Attachment "A".

**2.2. Instruction: Contracted Instructional Services**

- a. That the Board of Education approves the Affiliation & Internship Agreement between Mineola Union Free School District and Winthrop University Hospital for the 2010-2011 school year.
- b. That the Board of Education approves the Rider Contract between S.E.E.D.S. of the Willistons and the Mineola Union Free School District in providing related services for the 2010-2011 school year.

**2.3. Instruction: Student Actions**

**2.4. Instruction: Other**

**3. Civil Service**

a. Resignation(s)/Leave of Absence(s)

1. That the Board of Education approves the resignation, for the purpose of retirement, with regret, for William Baker, Assistant Head Mechanic in Transportation, effective January 29, 2011.
2. That the Board of Education approve the resignation, for the purpose of retirement, with regret, for Madeline Cegelski, part time Teacher Aide at Mineola High School, effective January 21, 2010.
3. That the Board of Education approves a paid Medical Leave of Absence for Ruth Glen, full time Teacher Aide, effective December 1, 2010. Recovery period will be 6 to 8 weeks at the doctor's discretion.
4. That the Board of Education approve the resignation of Lilly Balasubramanyam, part time Teacher Aide at Jackson Avenue School, effective December 17, 2010.

b. Appointments

1. That the Board of Education approves the appointment of Kristen Ryan to part time Typist Clerk in the Data Management Office as Registrar effective October 1, 2010; salary, Step 1, \$21.03 per hour (2009/2010 clerical salary schedule); probationary period, 26 weeks.
2. That the Board of Education approves the appointment of Cheryl Thwaites to the position of .5 Bus Driver to replace Maria David. Salary will be \$21,819 on Step 1; effective January 3, 2011. Probation is 26 weeks.

c. 2010-2011 Salary and Work Agreement

1. That the Board of Education approves the 2010-2011 salary and work agreement for Confidential Employee annexed hereto per Attachment "B".

**4. Business/Finance**

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's Report for the period ending October 31, 2010 and directed that it be placed on file.

b. Approval of Invoices and Payroll

1. That the Board of Education approves the Invoices and Payroll for the period ending November 30, 2010.

Warrant #9	\$ 396,642.59
Warrant #10	\$1,455,400.40
<b>TOTAL EXPENSES</b>	<b>\$1,852,042.99</b>

<u>PAYROLL #9 &amp; #10</u>	
General	\$4,181,242.58
Fund F	\$ 87,855.88
<b>TOTAL PAYROLL</b>	<b>\$4,269,098.46</b>

4.1. Business/Finance: Contract Approvals

4.2. Business/Finance: Bids

5. Other

**RESOLUTION #44** – BE IT RESOLVED THAT the Board of Education approves Consensus Agenda items I.1.a. through I.4.b.1. as presented.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

J. Public Comments

K. Board of Education Reports

- Comments from Board President
- Board Committee Report
- Superintendent of Schools' Reports & Comments
  - Superintendents Comments
  - Capital Updates
- Table Reports
  - Finance and Operations Report

- Monthly Financial Report
- Building & Grounds Report
  - Building Usage
  - Vandalism
  - Work order status
- Transportation Report
- Special Reports
  - \*Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

**L. Executive Session Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**M. Adjournment Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_